

GREEN TIP

of the month

AUGUST

WORK GREEN

REDUCE PAPER USE WITH FONT SIZE & MARGINS



Narrow Margin, 1 Line Spacing, Font Size 11

19 PAGES

Normal Margin, 1.5 Line Spacing, Font Size 12

40 PAGES

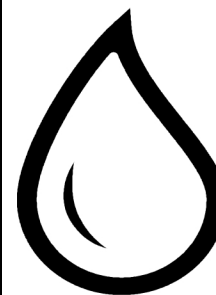
50% PAPER*
REDUCTION
per person
EACH YEAR

SAVES



.9 TONNES
~ OF ~
WOOD

AND



17,129
LITRES
~ OF ~
WATER

*Based on 8,000 uncoated freshsheet paper with 0% recycled content.
References:
Reduce.org
Papercalculator.org